Spring Career Week 2017

Employer Information

Professional Career Fair

Wednesday, February 8, 2017
10am – 3pm | Campus Recreation Center
Check-in begins at 8am
Targeted Majors List
Pricing & Sponsorship Information
This event is designed to meet your non-technical full-time, co-op, and internship needs, with majors varying from accounting and architecture to chemistry and criminal justice. Graduate schools are also invited to attend this event.

Technical Career Fair

Thursday, February 9, 2017
10am – 3pm | Campus Recreation Center
Check-in begins at 8am
Targeted Major List
Pricing & Sponsorship Information
This event is designed to meet your engineering, engineering technology, and information technology full-time, co-op, and internship needs. This career fair is the largest technical recruiting event at the University of Cincinnati.

Interview Day

Friday, February 10, 2017
9am – 3pm | Campus Recreation Center
Check-in begins at 8am
No additional charge
To sign up for Interview Day, check the box for participating in Interview Day on Friday, February 10 during registration. Interviews are scheduled by employers with students at the day of the fair. Participating companies will be given a blank schedule at their booth when they arrive. Interview schedules are listed in half-hour intervals and are designed to begin at 9am and conclude promptly by 3pm. Please remember to turn in the carbon copy of your schedule to the Employer Check Out table prior to exiting the fair. For questions regarding Thursday interviews, call the Division of Experience-Based Learning & Career Education at 513-556-3471.

To register online, or for more information, visit www.uc.edu/careerfair
Pricing Information

<table>
<thead>
<tr>
<th>Item</th>
<th>Non-Profit</th>
<th>Government</th>
<th>Basic</th>
<th>Sponsor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Price, per day</td>
<td>$300</td>
<td>$600</td>
<td>$600</td>
<td>$1200</td>
</tr>
<tr>
<td>Additional Representatives</td>
<td>$50</td>
<td>$50</td>
<td>$50</td>
<td>$50</td>
</tr>
<tr>
<td>Power at Booth</td>
<td>$50</td>
<td>$50</td>
<td>$50</td>
<td></td>
</tr>
<tr>
<td>UC Spring Career Week Multi-Day Discount ^</td>
<td>($200)</td>
<td>($200)</td>
<td></td>
<td>($400)</td>
</tr>
</tbody>
</table>

Please note that a 5% processing fee will be added to the total for all attendees paying by credit card.

**Check Mailing Address**

Experience-Based Learning & Career Education  
8th Floor Steger Student Life Center  
P.O. Box 0115  
Cincinnati, Ohio 45221-0115

Registration Tier Benefits

<table>
<thead>
<tr>
<th>Benefit</th>
<th>Non-Profit</th>
<th>Government</th>
<th>Basic</th>
<th>Sponsor</th>
</tr>
</thead>
<tbody>
<tr>
<td># Company Representatives</td>
<td>3</td>
<td>3</td>
<td>3</td>
<td>6</td>
</tr>
<tr>
<td>Breakfast and Lunch</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Free Parking in Deaconess Garage ^</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Shuttle to/from Deaconess Garage</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Wireless Internet Access</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Online Invoicing</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Optional Interview Booth(s) on Interview Day ^</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Company Profile in Career Fair Booklet ^</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Standard Booth, 6’ Table W/ Covering</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Two Standard Booths (6’ Tables) W/ Covering</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Booth Location Of Your Choice</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Logo on Career Fair Booklet(s)</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
<tr>
<td>Free Power At Booth</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
<td>✔</td>
</tr>
</tbody>
</table>

^ If two different registration tiers are chosen, the lower discount will be applied.

^ One parking pass will be provided per representative for each day. Passes are distributed at the Employer Checkout table at the end of the day. This pass can be used to exit the parking garage one time.

^ Interview Day takes place on Friday, February 10 in the Campus Recreation Center. Interview booth(s) must be reserved through the registration process.

^ All entries must be received by January 23, 2017 to be included in any printed material

To register online, or for more information, visit [www.uc.edu/careerfair](http://www.uc.edu/careerfair)
Registration Terms of Agreement

Payment Deadline
Payments are due on February 1. An additional late payment fee of $50 will be applied for every two weeks payments are overdue after February 1. All fees charged (late registration, late payment, etc.) are non-refundable unless specifically noted.

Cancellation Policy
Between January 7 and January 27, only a 50% refund will be granted for registration cancellations. After January 27, there will be no refunds for registration cancellations. All cancellations must be approved in writing by a member of the Spring Career Week Committee. Please send cancellation requests to careerfair@uc.edu.

Winter Weather Policy
Please note that in the event of a University closing, the career fair may still take place. Refunds will only be issued in this case if the University cancels this event specifically.

Other Event Logistics

Shipping Materials
All items must be received at least two days prior the fair in order for us to process them. Be sure to make arrangements for return shipping labels (we will arrange pickup). We cannot assume responsibility for any mishandled or misplaced packages. All items received on time will be placed at your company’s booth.

Material Shipping Address
Central Receiving
ATTN: UC Career Week
University of Cincinnati
792 E. McMillan
Cincinnati, OH 45206

Hotel Reservations

Kingsgate Marriott
Kingsgate Marriott offers a group rate of $119 per night and you may stay anywhere from 1 to 3 nights. To reserve a room, book online and use the discount group name UC Spring Career Week. Reservations must be made by January 7, 2017 to take advantage of this discounted rate.

Fairfield Inn & Suites
Fairfield Inn & Suites offers a group rate of $115 per night and you may stay anywhere from 1 to 3 nights. To reserve a room, book online and use the discount group name UC Spring Career Event. Reservations must be made by February 6, 2017 to take advantage of this discounted rate.

To register online, or for more information, visit www.uc.edu/careerfair
Hampton Inn & Suites

Hampton Inn & Suites offers a group rate of $129 per night and you may stay anywhere from 1 to 3 nights. To reserve a room, book online and use the discount group name UC Spring Career Week. Reservations must be made by January 8, 2017 to take advantage of this discounted rate.

Directions & Parking

The Professional Fair, Technical Fair, and Interview Day are held in the University of Cincinnati’s award-winning Campus Recreation Center on Main Campus. Directions and parking instructions are provided below.

Shuttle Pick-Up/Drop-Off

Shuttle services will only be available February 8 – 9 for the Professional and Technical Career Fairs at the Deaconess Parking Garage. Employers attending Interview Day on February 10 may park at any of our campus lots.

Step 1:
Representatives with extra passengers or materials to drop off should enter the campus on Woodside Drive, which is off Martin Luther King Drive. Proceed to the Campus Recreation Center circle (in red); student volunteers will be there to assist you in the transfer of your booth materials to the Campus Recreation Center. The address of the Campus Recreation Center is 2901 Woodside Drive, Cincinnati OH 45221. If you are arriving without extra passengers or materials to drop off, skip Step 1.
Step 2:
After emptying your vehicle, volunteers will instruct you to proceed to the off-campus Deaconess Hospital Garage for parking. The address of the garage is **311 Straight St., Cincinnati OH 45219**. Reference the map on the following page for directions – you will turn left off campus onto Martin Luther King Drive, turn left onto Clifton Avenue, and then turn right onto Straight Street. The garage (in blue) will be on your right.
Step 3:
After parking, a shuttle will take you back to the Campus Recreation Center (in red).