

## Engineering and Applied Science Tribunal

### Executive Meeting Minutes

May 12, 2014

The meeting was called to order by Alison Hayfer at 5:38 pm, in 405 ERC. Carlo Perottino recorded the meeting minutes.

#### Officer Reports

##### President – Alison Hayfer:

- Is anyone free Friday the 23<sup>rd</sup>? Staff needs help with the staff appreciation.
- June 4<sup>th</sup> (1:00pm-3:30pm) and July 22<sup>nd</sup> (9:30am-11:30am) there is the professional standards meeting. Mark is gone so we need someone to attend those meetings.
- Committee chair elections (selections) will be opened up on Monday the 19th
- Collegiate affairs, public affairs (maybe), FELD, Recognition, and Special Events need chairs.

##### Vice President – Juliann:

- N/A.

##### Associate VP – Maggie Connell:

- Going to be meeting with all the committee chairs to stay in touch with them. Will start planning these meetings when all chairs have been selected.

##### Secretary – Nick Stelzer (Interim Carlo Perottino):

- Positions have been updated, other than the ones that still have to be selected.

##### Senators – Madeline Adams & Hannah Kenny:

- Summer meeting on June 14<sup>th</sup> (up for change).

##### Treasurer – John Lewnard:

- If you have money to be reimbursed, walk with me to the office with me to get it (after the meeting).
- I will send out the budget stuff tonight.
- Need to discuss with Hannah how much money we're allocating to committees.
- A lot of people decided not to reimburse us for paypal. Need to ask cdc or linder....We should all be sharing the cost. We still have career fair checks. We need Rockwell's still. We need KVR to still write one. The third check is from OU for \$300.
- Sherry asked us if we wanted to change the process for checks. The process has already been change. Checks are sent to the cdc, and Marisa will be recording them into our system and Sherry will be depositing the checks. We will no long be debt collectors.

Need to deposit checks to our account. Meeting on Thursday at 4PM in 220 University Pavilion.

- The new process will not allow for people to come to Jon and ask for money on short notice.
- Andrew: Next year we should count on the same revenues as last year.
- Need to allocate SACUB money and spend it. End date to spend the money is May 26<sup>th</sup>. Can we use this for our insurance? SACUB money is about to be taken away. We could use it for to reimburse order of the engineer?
- Voting on spending \$850.00 of SACUB money to reimburse order of the engineer:
  - o In Favor: 9
  - o Opposed: 0
  - o Abstaining: 0
- They don't like to see us spending this money on spirit wear or food.
- Need more check signers. Bank is open till 6PM on Wednesday. Emily and Sarah need to go and fill out all the paperwork.
- After FELD fest we should have a scavenger hunt in Baldwin that would help students learn about different areas of the college.
- We will be buying tribunal T-shirts.
- Could we pay for Rockquest upfront? We'll reserve Rockquest ahead of time. We are
- Voting on spending the \$800.00 of SACUB money for the fall FELD Rockquest deposit:
  - o In Favor: 10 (Scott Blincoe joined the meeting)
  - o Opposed: 0
  - o Abstaining: 0
- Could we spend this money on insurance for the Luau?
- We could do a T-shirt swap?
- The EWeek and Order of the engineer checks need a stamp?
- We should order t-shirts by the end of this week. We will be keeping the same design.
- Scott will be working with Rockquest to set a date. Make the date later in the fall semester.

## **Committee Reports**

### **E-Week – Alison Hayfer:**

- Getting contact locations.
- Have gotten contacts from the museum, aquarium, and the phoenix.
- Need a budget before proceeding.

### **FELD – ?:**

- Need to select a new FELD chair.

### **Luau – Chris Katuscak & Austin Schultz:**

- N/A.

### **Special Events – ?:**

- Need to select a new Special Event chair.

**Recognition – ?:**

- Need to select a new Recognition chair.

**SOCC – Nathan Ball:**

- N/A.

**Collegiate Affairs - ?:**

- Need to select a new Collegiate Affairs chair.

**Technology – Charlie Hinton & Dane Sowers:**

- Tim finished the career fair website and has submitted it to be scanned again. The scan could take up to a month, but Tim asked them to finish it in a week.
- Need to get credit card processing up, because that is what's holding up us opening registration.

**Career Fair – Dane Sowers & Nick Stelzer:**

- Company Recruitment: Working on ranking the companies. Need to take majors' need and company reputation into account.

**Public affairs – Maddie Adams / ?:**

- Almost done with the year-end report. Waiting for a couple people to respond. Using and updated version of last year's results.

**Agenda**

**None**

The next meeting will be held on 5/26/2014 at 5:30PM in 405 ERC.

Meeting adjourned at 6:49PM pm.